

Klickitat County Auditor's Office
205 S COLUMBUS, STOP-2, GOLDENDALE, WA 98620

Substitute Form W-9

REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

PRIVACY ACT STATEMENT

Section 6109 of the Internal Revenue Code requires you to give your correct Taxpayer Identification Number (TIN) to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. The IRS will use the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation and to cities, states, and the District of Columbia to carry out their tax laws. You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 31% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

IMPORTANT NOTE: Name and Address must be "IDENTICAL" to your Federal Tax Reports

Name _____

Business or DBA _____

Mailing Address _____

City, State, ZIP _____

Vendor Number

Please print legibly - If "Remit To" address is different from Reporting Address check here ☐

and enter on reverse of form

TAXPAYER ID NUMBER

Enter your Taxpayer Identification Number (TIN) in the appropriate box. For individuals, this is your Social Security Number (SSN). For other entities, it is your Employer Identification Number (EIN).

Employer ID Number (EIN)

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Security Number (SSN)

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*****Please check one box in each column*****

VENDOR TYPE

- ☒ Individual
☐ Federal Government
☐ State, Local Government Agency
☐ Law Firm or Practice
☐ Legal Service Provider
☐ Foreign/Non-resident (provide Form W-8)
☐ Other (please explain)

BUSINESS OWNERSHIP TYPE

- ☐ Sole Proprietorship
☐ Agency Partnership
☐ Corporation
☐ Government Agency
☐ Trust
☐ Tax Exempt/Non-Profit
☐ LLC (LLC-Please also select 1 code below)

TRANSACTION TYPE

- ☐ Material or Goods
☐ Services Only
☐ Materials & Services
☐ Professional Services
☐ Rents or Leases
☒ Reimbursements

Disregard { } Corp { } Partnership { }

NOTE: Corporations performing services for FDIC are not exempt. For Payees Exempt from Backup Withholding see line item 2, below.

CERTIFICATION INSTRUCTIONS - You must cross out item 2 below if you have been notified by the IRS that you are currently subject to backup withholding because of underreporting of interest or dividends on your tax return. For real-estate transactions, item 2 does not apply. For mortgage interest paid, the acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement account (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

CERTIFICATION

Under penalties of perjury, I certify that:

- The information provided on this form is true and correct to the best of my knowledge (or I am waiting for a TIN to be issued to me); and
- I am not subject to back-up withholding because: (a) I am exempt from back-up withholding, or (b) I have not been notified by the IRS that I am subject to back-up withholding as a result of failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to back-up withholding.

The Internal Revenue Services does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Auth Signature **X** _____

Title _____

Date _____

Ph # _____

Printed Name _____

Fax Number _____

E-Mail Address _____

ADDITIONAL NOTE: For more detailed instructions please see IRS Form W-9 at <http://www.irs.gov/pub/irs-pdf/fw9.pdf>

Please fax this completed form to 509-773-4244 and/or mail to the above address

Certification must be on file with the County Auditor prior to payment

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